

Instructors Wanted!

Have an idea for a class? Do you have a hobby or skill you would love to share with the community? Newtown Township Parks & Recreation welcomes you to apply to teach! Please submit the following materials by email at recreation@twp.newtown.pa.us or by USPS to:

Newtown Township Parks & Recreation
100 Municipal Drive
Newtown, PA 18940

- Cover letter that expresses your desire to teach a class and why you think the community will benefit
- A short description of the class or activity you would like to offer. Give us an idea of the types of projects students would work on, techniques they would learn, preferred class schedule (weekday or weekend, morning or afternoon) etc.
 - Ex. One time class: Saturday, September 21st from 9:00 – 12:00 pm
 - Ex. Multiple Week: Monday, September 23rd – October 21st from 4:00 – 5:00 pm
- Your resume, detailing education and work experience preferably showing some teaching experience, even in an informal setting
- Photos of your work, if possible
- Contact information for three professional references
- If working with minors (under the age of 18), the following clearances are required before the class can start: Criminal Background Check, FBI Fingerprinting, and Child Abuse Clearance. Clearances are the responsibility of the instructor.

Upon receipt, your information will be shared with the Program Coordinator who oversees class scheduling for your subject area. Please note that we schedule classes one season in advance. Also, we try not to duplicate classes, so look on the website to see if that program may be offered already. Thank you for your interest!